

**WA HE LUT INDIAN SCHOOL**  
**11110 CONINE AVE SE**  
**OLYMPIA, WA 98513**  
**360) 456-1311 Olympia Area/ 253) 272-1049 Tacoma Area**  
**360) 456-1319 Fax Line**

**APPLICATION FOR PROFESSIONAL EMPLOYMENT**  
**CERTIFICATED AND CLASSIFIED - [WWW.WAHELUT.BIA.EDU](http://WWW.WAHELUT.BIA.EDU)**

**POSITION YOU ARE APPLYING FOR** \_\_\_\_\_

MARK THE APPROPRIATE BOX:  NEW APPLICANT  FORMER WA HE LUT EMPLOYEE

**APPLICANT'S NAME** \_\_\_\_\_  
 (Last - First - MI - Maiden)

**PRESENT MAILING ADDRESS** \_\_\_\_\_

**PERMANENT MAILING ADDRESS** \_\_\_\_\_  
 (Street - City - State - Zip)

**TELEPHONE NUMBERS** \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)  
 \_\_\_\_\_ (Permanent) \_\_\_\_\_ (Work)

**SOCIAL SECURITY NUMBER** \_\_\_\_\_ **BIRTHDATE** \_\_\_\_\_

**ARE YOU NATIVE AMERICAN?** \_\_\_\_\_ (As per PL 93-638, Wa He Lut gives preference to Native Americans)

**WHAT TRIBE?** \_\_\_\_\_ **ARE YOU AN ENROLLED MEMBER?** \_\_\_\_\_

**ARE YOU A U.S. CITIZEN?** \_\_\_\_\_ **IF NOT, ARE YOU ELIGIBLE TO WORK IN THE U.S.?** \_\_\_\_\_

INDICATE POSITION(S) DESIRED FOR WHICH YOU ARE ENDORSED LIST GRADE LEVEL(S) AND/OR SUBJECT AREA(S) IN ORDER OF PREFERENCE-			
<input type="checkbox"/> Teacher	<input type="checkbox"/> Guidance	<input type="checkbox"/> Administrative	<b>LIST GRADE LEVEL(S) AND/OR SUBJECT AREA(S) IN ORDER OF PREFERENCE</b>
<input type="checkbox"/> Library/Media	<input type="checkbox"/> Supervisor	<input type="checkbox"/> Substitute	1) _____
<input type="checkbox"/> Spec. Ed	<input type="checkbox"/> Para Pro	<input type="checkbox"/> Food Service	2) _____
<input type="checkbox"/> Transportation	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Office/Clerical	3) _____
<input type="checkbox"/> Technology	<input type="checkbox"/> Culture	<input type="checkbox"/> Arts/Talented & Gifted	_____
<input type="checkbox"/> Other			

My signature below authorizes Wa He Lut School to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release Wa He Lut and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: Local Law Enforcement, Criminal Records Exchange, WSP, Social Services Child Protective Services Unit or other pertinent State Departments and any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission, false answered statements made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with Wa He Lut School.

**APPLICANT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_



# CERTIFICATION

If you have been issued a Washington certificate, please submit a photocopy..... Copy enclosed? No  Yes

Type of Washington Certificate: \_\_\_\_\_

Year of Expiration of Washington Certificate \_\_\_\_\_ Endorsement(s) \_\_\_\_\_

Have you applied for a Washington certificate? No  Yes  When \_\_\_\_\_ Check if statement of eligibility enclosed

If you have been issued a certificate in another state, please submit a photocopy. Copy enclosed?.....No  Yes

State \_\_\_\_\_ Expiration Date \_\_\_\_\_ Certification/Endorsements \_\_\_\_\_

State \_\_\_\_\_ Expiration Date \_\_\_\_\_ Certification/Endorsements \_\_\_\_\_

# GENERAL INFORMATION

Month, Day, and Year Available for employment \_\_\_\_\_ Are you under contract? No  Yes

If yes, where? \_\_\_\_\_ Present Position \_\_\_\_\_

If presently employed, why do you wish to change? \_\_\_\_\_

If under contract, what type: Annual/Probationary  Other  (explain) \_\_\_\_\_

If under contract have you checked and can you be released if you are offered another position?..... Yes  No

If not under contract now, have you ever held a continuing contract in Washington?..... No  Yes

If yes, cite school district(s) and date(s) \_\_\_\_\_

Referral Source: Advertisement/Posting  Employee  Friend  Other (Explain) \_\_\_\_\_

Have you ever been refused tenure or a continuing contract? (If yes, explain on back.)..... No  Yes

Have you ever been discharged or requested to resign from a position? (If yes, explain on back.)..... No  Yes

Have you ever been convicted of a violation of law other than a minor traffic violation?(If yes, explain on back)No  Yes

Have you ever had a certificate or license revoked or suspended? (If yes, explain on back.)..... No  Yes

Are any criminal charges or proceedings pending against you? (If yes, explain on back.)..... No  Yes

Have you been convicted of any offense involving the sexual molestation, physical or sexual abuse, or rape of a child? (If yes, explain on back.)..... No  Yes

## REFERENCES

It is the applicant's responsibility to have the following information provided to Wa He Lut Indian School in order to be considered for employment:

- Names of at least three reference sources (include current employer if employed, or last employer if not currently employed.)
- Provide recommendation from Principals and/or Superintendents from all contracted work experience within the past three years. (Unless it is included in Placement File) If experience was not within the last three years, provide references from last contracted experience.
- Beginning teachers must include references from their student teaching supervisor(s) and co-operating teacher(s) either in their Placement Files or list the names below.

NAME	RELATIONSHIP	MAILING ADDRESS	PHONE

**ADDITIONAL REMARKS AND/OR EXPLANATIONS**  
(Attach sheet if necessary)